



**American Samoa Community College**  
Student Services Division  
**EMPLOYMENT OPPORTUNITY**

**Position Title:** Math Tutor  
**Employment Status:** Full-Time 12 months (Career Service)

**General Description:**

The ASCC Student Learning Assistance Center is seeking a Math Tutor. The Center's objective is to provide the students of ASCC with free and exceptional tutorial services for Math and English.

**Responsibilities and Duties:**

- Coordinate appointments between students seeking tutorial services and peer-tutors
- Conduct tutorial services with students on a daily basis
- Work collaboratively with the Student Support Learning Services (SSLS) manager under the supervision of the Dean of Student Services to ensure that SSLS provides a strong tutorial program
- Perform other duties as assigned by SSLS Manager or Dean of Student Services

**Minimum Qualifications:**

- Associate of Arts degree in Education or related field
- Two (2) – three (3) years of experience in directly related field
- Professional knowledge of Family Education Rights and Privacy Act (FERPA); Excel spreadsheets, word processing and browsers
- Have proficient communication, active listening, computer skills, and interpersonal skills

**Salary:** GS-10/03-04: \$ 22,297.00 - \$ 23,207.00 per annum

**Application Deadline:** September 8<sup>th</sup>, 2026 no later than 4:00pm

Applications are available from the American Samoa Community College, Human Resources Office at 699-9155 Ext. 460/466/456/474, 699-2722 ext 3601/3602/3603/3604/3605/3606 or online at [www.amsamoa.edu/employmentopportunities](http://www.amsamoa.edu/employmentopportunities) or by emailing [ascchumanresources@amsamoa.edu](mailto:ascchumanresources@amsamoa.edu).

“An Equal Opportunity/Affirmative Action Employer – And A Drug-Free Workplace”